

ATTENDANCE DISPLAY

DISPLAYING EMPLOYEE SCHEDULES FOR MEDICARE COMPLIANCE

The Center for Medicare and Medicaid Services (CMS) has specific regulations on reporting employees who provide direct care to patients. One major aspect of these regulations is that they must be displayed in a prominent place readily accessible to residents and visitors and presented in a clear and readable format. Many nursing facilities print a daily report from the previous day and place this information on a clipboard posted in one location. This process requires an individual to perform this function daily. Visitors who want to see this information must ask where it is posted and the information is from the previous day. Nursing facilities needed a better way to have this information live, available to residents and visitors on demand, and automatically updated.



ABOUT COLUMBIA LUTHERAN HOME

Columbia Lutheran Home in Seattle, WA, has offered innovative, quality short and long-term care for over 100 years. Its on-site nurse staffing is among the highest in Washington. While their nurse staffing is high, the ability to recall this information immediately was not up to CMS standards. Columbia Lutheran Home had all the information but needed a better way to gather and display it. One of the

challenges is that the census information (number of patients on-site) and the nurse schedule with attendance were on two different reports. Columbia Lutheran Home asked Time Equipment Company to help bring this information into one location.

REQUIREMENTS

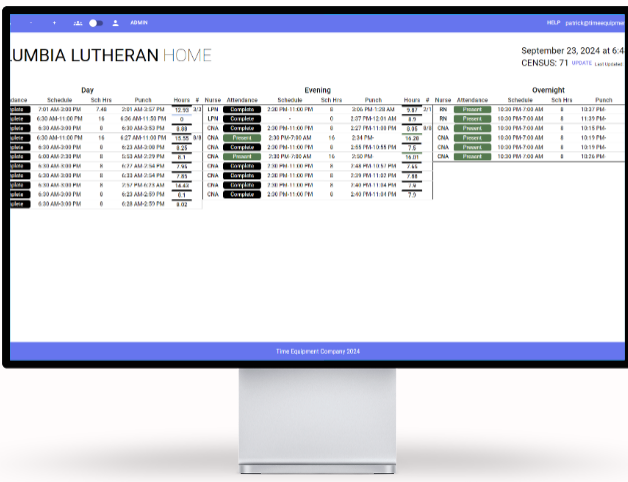
CMS requires a report from all skilled nursing facilities that take Medicare that includes the following information:

1. The name of the facility
2. Current Date
3. Resident Census
4. Definition of shifts for the facility (e.g., 7 AM to 3 PM, 3 PM to 11 PM, 11 PM to 7 AM)
5. The number of licensed and non-licensed nurses by category (RN, LPN, or CNA) providing direct resident care for each shift
6. Actual time worked for each nurse on-site
7. Total hours worked for each shift

This information must be available to all residents and visitors upon request. Previously, Columbia Lutheran Home printed a report from AOD, wrote the census on the report, and placed it on a clipboard behind the front desk. However, printing the report was overlooked if a supervisor was not in the building. They wanted to remove the human element from the process and still be in compliance with CMS.

Columbia Lutheran Home needed a way to display nurse schedules, attendance, total hours worked, and resident census information all in one place.

Time Equipment Company discussed several options with Columbia Lutheran Home. However, none of the existing options fit all the needs. Time Equipment Company needed to create a new secure website that brought all the information into one place and could be displayed on any network monitor.



SOLUTION

Technicians at Time Equipment Company built Attendance Display.

This site shows the nurse's position, schedule, schedule hours, actual punch in and out, the total number of hours, and how many of each nurse designation were on each shift. It also showed if the nurse was Present, Absent, or Completed their shift.



Technicians at Time Equipment Company built Attendance Display.



Options

Attendance Display has different viewing options. It can display each shift individually or the entire day on one screen.

The screen also had a Dark Mode, allowing the screen to have a black background instead of white. It can be automatically set to sunrise and sunset or activated manually. This option was important to avoid having a bright screen on for 24 hours and possibly disturbing residents.

A prompt to update the census displays daily on the screen to remind the management staff to update their count.

Finally, a daily report is emailed to designated supervisors for Columbia Lutheran Home to keep for future audits. The system also allows them to recall reports for a specific day manually.



Results

Columbia Lutheran Home installed several monitors throughout the facility specifically to show Attendance Display. Staff no longer needs to print the report daily and attach it to the clipboard. The entire staff can see how many staff are on-site and scheduled for the next shift. Columbia Lutheran Home is confident that it can pull any daily report as needed and comply with CMS.

For more information on how you can get Attendance Display, contact Time Equipment Company today.



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